

**PORT OF OLYMPIA COMMISSION
MINUTES OF SPECIAL MEETING**

September 27, 2002

CALL TO ORDER

President Van Schoorl called the special meeting of September 27, 2002, to order at 1:05 p.m. in the large conference room at the Port of Olympia. Commissioners Pottle and Telford were also in attendance.

Staff in attendance were: Executive Director Nick Handy, Administrative Manager Jeri Sevier, Deputy Director Wendy Holden, Finance Director George Fox, Engineering and Planning Director Andrea Fontenot, Marketing Director Kari Qvigstad, Olympia Regional Airport Manager Doug Sandau, Swantown Manager Bruce Marshall, Marine Terminal Manager John Wolfe, and Cascade Pole Site Manager Don Bache.

Public in attendance were as follows. Representing *The Olympian* was reporter Scott Wyland.

APPROVAL OF AGENDA

The agenda was approved as submitted.

PUBLIC COMMENT

No public comment was given.

CONSENT CALENDAR

The Consent Calendar was unanimously approved as follows.

Capital Expenditure Approval. The capital expenditure listing was approved as presented in the amount of \$124,424.39 with payments to Skillings Connolly for Marine Drive Relocation and W.E. & B Ltd. for Port Plaza Phase II.

ADVISORY CALENDAR

2003 Budget Work Session

The Commission held a work session regarding the 2003 operating and capital budget. Staff presented recommendations to the commission for consideration. Discussions of the operating and capital budget included budget themes, business and department overviews, policy issues, and capital budget overview. No decisions were made regarding the 2003 operating and capital budgets.

ADJOURNMENT

President Van Schoorl adjourned the special meeting of September 27, 2002 at 5:30 p.m.

PORT OF OLYMPIA COMMISSION

President

Vice President

Secretary-Treasurer