

PORT OF OLYMPIA COMMISSION  
MINUTES OF REGULAR MEETING

September 25, 2000

---

**CALL TO ORDER**

Vice President Pottle called the meeting of September 25, 2000, to order at 5:32 p.m. at the Port of Olympia, Large Conference room. Commissioner Van Schoorl was in attendance. Commissioner Dickison was out of town.

Staff in attendance were: Executive Director Nick Handy, Administrative Manager Jeri Sevier, Property Development Manager Heber Kennedy, Marina Supervisor Cheryl Maynard, Olympia Regional Airport Manager Doug Sandau, Deputy Director Wendy Holden, and Finance and Information Services Director George Fox.

Members of the public in attendance included Sandy Mackie, the Port's legal counsel, Keith Bausch, representing the ILWU Local 47, and Scott Wyland representing *The Olympian*.

**APPROVAL OF AGENDA**

The agenda was approved with changes. The change included deleting the Port Security Advisory.

**PUBLIC COMMENT**

No public comment was given.

**COMMISSIONERS REPORTS**

No Commission reports were given.

**CONSENT CALENDAR**

**Minutes.** The minutes from August 30, 2000 and September 11, 2000 were unanimously approved as submitted.

**Capital Project Expenditure Listing.** The Capital Project expenditure for the Cascade Pole Sediment Containment Cell to Wilder Construction in the amount of \$336,235.37 was unanimously approved.

**Lease Amendment – Department of General Administration**

The lease amendment for the State of Washington, Department of General Administration, location at 7510, 7580, and 7590 New Market Street increases the rent from \$1673.39 per month to \$1847.56 per month for a five year period was unanimously approved by the Commission.

**ACTION CALENDAR**

**Surplus Property Resolution 2000-06**

Ms. Wendy Holden presented the Commission with Surplus Property Resolution 2000-06 recommending the Port surplus aged and extra equipment from the Marine Terminal. The resolution declared a listing of equipment to be surplus, however, if proper business opportunities arise, items on the list may be removed and returned to Port service. Ms. Holden indicated we are keeping equipment that could handle a liner service in the event we were to obtain new business. She also reported the staff recommendation is to use the money gained from the surplus property to replace older equipment still in service.

Commissioner Van Schoorl asked if we could use some of the items for trade to upgrade existing equipment. Ms. Holden indicated we would be looking at that option.

Mr. Keith Bausch said he had a concern about surplusing the Top Pick if some new business were to come to the Port, we would need the Top Pick. Ms. Holden responded that listing items in this resolution does not bind us to surplus all items.

Commissioner Pottle asked staff why the listing was not included in the packet so the Commissioners could have time to review the list prior to the meeting. Ms. Holden responded that we were waiting for information from our consultant which we did not get until after the packets went out. Commissioner Pottle asked staff again to make sure to include all information in the packet prior to the meeting.

The Commission unanimously approved Surplus Property Resolution 2000-06.

### **Port Plaza Policy Adoption**

Ms. Cheryl Maynard presented the Commission with an updated version of the Port Plaza Policies and Procedures for their approval. She indicated the policies and procedures have been reviewed and approved by legal counsel. All of comments from the Commission and the attorney have been included. The Commission unanimously adopted the Port Plaza Policies and Procedures.

### **ADVISORY CALENDAR**

#### **Airport Safety Project Advisory**

Mr. Doug Sandau presented the Commission with an update on the relocation of the runway threshold for safety reasons. Mr. Sandau reported staff is working with Thurston County on the road way system at the south end of the runway that includes emergency service roadway access as well at public roadway access. Staff is currently negotiating with the County on the miles per hour and road radius required.

Legal Counsel Sandy Mackie advised staff that the emergency roadway is also a public road and needs to be identified as such. In addition, Mr. Mackie indicated the FAA will only reimburse what is necessary and not what the County might wish or like us to do and we need to be thoughtful of that when negotiating the roadway system.

Commissioner Pottle asked staff what the public process would be prior to bringing recommendations to the Commission. Mr. Sandau indicated we would hold a public hearing late October. Mr. Mackie suggested that staff hold the public hearing and bring preliminary recommendations to the Commission, then come back at a later meeting for final adoption. The Commissioners agreed to this process. The Commission also asked Mr. Sandau to make sure to include the city of Tumwater in the process as well as the County and do due diligence with the public process.

### **ADJOURNMENT**

The Commission went into executive session to confer with legal counsel regarding possible litigation involving environmental clean-up at the airport and lease negotiations on property on the peninsula relating to price.

Vice President Pottle adjourned the meeting of September 25, 2000 at 7:10p.m.

PORT OF OLYMPIA COMMISSION

---

President

---

Vice President

---

Secretary-Treasurer