

**PORT OF OLYMPIA COMMISSION
MINUTES OF REGULAR MEETING**

June 24, 2002

CALL TO ORDER

President Van Schoorl called the meeting of June 24, 2002, to order at 5:36 p.m. at the TCTV Studio in Olympia. Commissioner Pottle was in attendance. Commissioner Telford was not present.

Staff in attendance were: Executive Director Nick Handy, Administrative Manager Jeri Sevier, Deputy Director Wendy Holden, Marketing Director Kari Qvigstad, Finance Director George Fox, Airport Manager Doug Sandau, Property Manager Heber Kennedy, Communications Manager Patti Grant, Administrative Assistant Lorie Watson, and Swantown Manager Bruce Marshall.

Public in attendance were as follows. Representing *The Olympian* was reporter Scott Wyland. Representing KYG was reporter Ian Fox. Representing Legal Counsel was Mick Phillips. Others in attendance who signed the attendance sheet include: Harold Chambers and Larry LaFontaine.

APPROVAL OF AGENDA

The agenda was approved as submitted.

PUBLIC COMMENT

Harold Chambers, Thurston County Resident, commented that it looks like the Port is trying to fill the Planning and Advisory Committee with only members from Olympia. He commented that the resolution creating the PAC states that the Port is going to involve members from Thurston County on the PAC, however when reviewing the list, he commented that he finds 14 members on the list, and no one from Rochester or Tenino. Mr. Chambers indicated that he doesn't understand why you have to have an Olympia address to be on this committee. He said he knew there were others that applied to be a member that were qualified and not selected.

Commissioner Van Schoorl indicated this has been an agenda item several times over the past few months. He also commented that you do not necessarily have to live in Olympia to have an Olympia address. Many of the members live outside the city limits and in the rural county areas.

Mr. Nick Handy indicated that over the past years, we have had a large representation from Yelm, Bob Wolf, David Clark, and Catherine Carlson, were all Yelm representatives on the PAC for over two terms each. Over the past years 25 percent of the PAC was representing Yelm. So the representation Mr. Chambers made is not accurate.

COMMISSIONERS REPORTS

Commissioner Pottle reported he attended the Economic Development Council meeting earlier in the day where they discussed the marketing plan for Air Service, where the EDC indicated they are still very interested in participating with the Port on this issue. The meeting also included a brief discussion on the Public Facilities District.

Commissioner Van Schoorl reported that he attended the Thurston Chamber of Commerce meeting where they announced they would be holding meetings linking education and economic development in the near future. He commented that he plans to attend those meetings when held.

EXECUTIVE DIRECTOR REPORT

Mr. Nick Handy reported that the Marine Terminal very busy quarter, a lot of cargo stacked in the warehouse and in the yards. We have lumber going out by truck and rail. Glass is also going out by rail weekly. He noted that we have garnet in the Warehouse that is going out by truck each day. Incoming cargoes scheduled will include two log ships scheduled for later this month.

At the Airport, Mr. Handy reported the Airport staff hosted the Olympic Flight Museum 4th Annual Gathering of the Warbirds Fly-in at the Olympia Airport over the weekend of June 15th. The three-day event drew over 8000 people coming to see the vintage aircraft. The Port had displays marketing the golf center and a survey regarding commercial air service. Mr. Handy extended his congratulations to the Airport Staff for coordinating a wonderful event.

Turning to the Properties program, Mr. Handy reported Solid Wood, one of the Port's longest tenants closed its doors last week and auctioned off its building and equipment as well as yard equipment and wood products. Mr. Handy also announced that an Engineering firm has been selected to do an analysis and feasibility plan for a central stormwater infiltration for Tumwater Towne Center at NewMarket.

Mr. Handy reported the Marina is currently at 102 percent of rated occupancy. The boatworks has also been very busy with 8.3 percent of the haulouts from King and Pierce Counties. The development of the boatworks was to bring commercial and economic activity to this area, these statistics show the development is working. Mr. Handy noted that the pre-load, pile of dirt, to stabilize the site at the boatworks, will be removed soon and moved to the Cascade Pole site.

Mr. Handy noted that Golf results are also up for May and we now offer golf carts for rent.

Mr. Handy indicated he wanted to share staff recommendations on the Port Plaza Grand Opening event, and would encourage Commissioners to provide direction or comment. Mr. Handy noted that staff is recommending an event to be held at noon on September 13 or 20, a Friday, taking advantage of the Farmer's Market crowd, having some music on stage at the Port Plaza, an 80th Anniversary cake, and invite customers and community leaders for a relatively low key Port Plaza/80th Anniversary event. Commissioner Van Schoorl indicated he thought it was a fabulous idea to coordinate the anniversary event with opening of plaza. The Commission indicated they could talk later with staff about the details.

CONSENT CALENDAR

The Consent Calendar was unanimously approved as follows.

Minutes. The minutes from the June 10, 2002 meeting was unanimously approved as presented.

Bills and Vouchers. The bills and vouchers for the period ending June 24, 2002 in the amount of \$874,653.07 was unanimously approved as presented. Warrants Issued: 025283-025286, 025287-025303, 025304-025305, 025306-025383, 025384, 025385-025392, 025393-025399, 025400, 025401-025452, 025453-025456, 025457-025460, 025461-025466, 025467-025473, 025475, 025476-025518, 025519-025520, 025521-025523, 025524-025532, 025533-025588, 025589-025593, 025594-025595, 025596-025598, 025599, 025600-025605, 025606-025622, 025623-025624, 025625-025657, 025658-025660, and 025661-025663. Voided Warrants: 025136, 025058, 025474, and 025586-025588

Welcome Pole Surplus Resolution 2002-03. The Commission unanimously approved the resolution declaring the Welcome Pole surplus and authorizing the Executive Director to sell the pole consistent with applicable provisions of state law. Asked the Executive Director to give marketing updates in future Executive Director reports.

ADVISORY CALENDAR

Olympia Regional Airport Business and Marketing Advisory

Doug Sandau gave an excellent overview of the Olympia Regional Airport touching on points ranging from infrastructure and operations to economic impact and the future of the airport.

Commissioner Pottle commented that he continues to be very impressed with the quality of the airport and the presentation. He indicated he wanted to thank Mr. Sandau for his involvement in the recent Fly-in and extended his compliments to the staff at the airport. Commissioner Pottle commented we are going in the right direction with air service. Commissioner Van Schoorl also complimented Mr. Sandau on the presentation and wanted to thank staff for their excellent work at the airport. He further complimented staff for the high level of maintenance, he commented the airport is very nicely maintained.

Following the business briefing, Kari Qvigstad presented a brief overview of marketing initiatives for the Olympia Regional Airport.

Commissioner Pottle asked how we measure successes at the airport. Ms. Qvigstad indicated that we made an investment through the NBBA participation and follow-up on leads generated from that show are being tracked. However, Ms. Qvigstad indicated that this is an area where staff is wanting improvement. Next year, we would hope to be able to show measurement in this area.

Commissioner Pottle made some comments about the Port Plaza Opening ceremony. He commented the he was hoping we could hold it on September 20th since he will be gone on the 13th. He also commented that there may be an issue on the parking situation and staff would need to work out the details of parking in advance. Combining the events of the Plaza opening and the 80th Anniversary make sense. He said to keep it simple and not spend a lot on this event.

Mr. Handy indicated that the Sand in the City event will take place prior to us having a chance to do an opening.

ADJOURNMENT

President Van Schoorl adjourned the meeting of June 24, 2002 at 6:35 p.m.

PORT OF OLYMPIA COMMISSION

President

Vice President

Secretary-Treasurer