

PORT OF OLYMPIA COMMISSION
MINUTES OF REGULAR MEETING

May 14, 2001

CALL TO ORDER

President Pottle called the meeting of May 14, 2001, to order at 5:40 p.m. at the Phoenix Inn in the Phoenix Room. Commissioners Van Schoorl and Dickison were in attendance.

Staff in attendance were: Executive Director Nick Handy, Administrative Manager Jeri Sevier, Marketing Director Kari Qvigstad, Deputy Director Wendy Holden, and Finance and Information Services Director George Fox.

Public in attendance were as follows. Representing the Olympian was reporter Scott Wyland. Representing Legal Counsel was Sandy Mackie. Representing the Economic Development Council was Dennis Mattson. Representing the Business Examiner was report Kamilla McClelland. Members of the public included Meta Heller, and Marti Evans.

APPROVAL OF AGENDA

The agenda was approved as submitted.

PUBLIC COMMENT

No public comment was offered from the public on issues not listed on the agenda.

COMMISSIONERS REPORTS

Commissioner Bob Van Schoorl reported he and Port staff met with Grant Fredericks today on potential development at New Market by the state.

President Steve Pottle indicating he also attended a meeting with Port staff today with a potential interested party in the convention center and hotel.

CONSENT CALENDAR

The Consent Calendar was unanimously approved as follows.

Minutes. The minutes from April 30, 2001 were unanimously approved as presented.

ADVISORY CALENDAR

Grand Mound Marketing Study Advisory

- Mr. Dennis Matson, Executive Director of the Economic Development Council, advised the Commission on the Grand Mound Development Action Plan. He indicated the EDC would be subcontracting with an outside consultant for the purpose of creating an action plan for the future economic development of the Grand Mound Industrial Area. The action plan would include a market analysis, an opportunities and constraints analysis, a financial analysis, and recommended Economic Development Strategy and Plan for the area.

Mr. Matson reported that Thurston County would provide \$20,000 for the consultant contract. He also indicated that all work under the contract would be completed by December 31, 2001.

Swantown Boatswap and Chowder Challenge Advisory

- Ms. Kari Qvigstad provided the Commission with an update on the 5th Annual Swantown Boatswap and Chowder

Challenge event scheduled for May 19, 2001. Ms. Qvigstad indicated registrations for the Boatswap and vendors are coming in. We have ten restaurants participating in the chowder challenge. There will also be community activities, food, and entertainment. Ms. Qvigstad gave praise to the port team who has spent many hours coordinating this event. The Commission indicated the President Steve Pottle would be the designated representative attending the event on behalf of the Commission.

EXECUTIVE SESSION

The Commission adjourned to executive session at 6:00 p.m. to discuss existing litigation regarding Cascade Pole. The Commission returned from executive session at 6:15 p.m.

ADJOURNMENT

President Pottle continued the meeting of May 14, 2001 to 10:00 a.m. May 23, 2001 for the purpose of continuing discussions in executive session on a matter in litigation involving Cascade Pole and then to May 23, 2001 at 6:00 p.m. when the Commission will hold a joint meeting with the Yelm City Council to hear a report on the marketing study for the Yelm Industrial area and to conduct any other general business.

JOINT WORKSESSION WITH OLYMPIA DOWNTOWN ASSOCIATION

The Port Commission held a joint work session with the Olympia Downtown Association (ODA) at 6:30 p.m. at the Phoenix Inn in the Phoenix Room. Port Executive Director, Nick Handy gave an update on Port activities including the Convention Center, West Bay Process, Cascade Pole, and other downtown projects. The ODA gave an update on the effect the earthquake has had on downtown businesses, discussed future opportunities for cross promoting activities between the ODA and the Port, downtown housing issues, and safety issues. The meeting was adjourned at 8:45 p.m.

CONTINUATION OF MAY 14 MEETING TO MAY 23, 2001

The Port Commission recessed the May 14 meeting to be continued at 6 pm for a joint meeting with the Yelm City Council at 6 pm on May 23, 2001 in Yelm.

Commissioner Pottle reconvened the May 14 meeting on May 23, 2001 in the Yelm City Council chambers in Yelm. The May 23 session was a joint meeting with the Yelm City council also attended by members of the Yelm Chamber of Commerce and the Economic Development Council of Thurston County, and community members from Yelm.

Also attending the May 23 session were Commissioners Dickison and Van Schoorl, Executive Director Nick Handy and Olympian reporter Scott Wyland.

Yelm Industrial Park Study

The purpose of the joint meeting with the Yelm City Council was to hear the final report of consultant Eric Hovee regarding a marketing study of the Yelm Industrial park.

Mr. Hovee reported to the Yelm City Council, Port Commission and members of the public on the findings of his report. Copies of this report are available at the Port or Yelm City Council.

Discussions ensued on the report but the Port took no action on the matter.

At the completion of the marketing report on the Yelm Industrial Park, the Yelm City Council and Port of Olympia recessed at 7:15 to two separate locations at Yelm City Hall for other business by the respective jurisdictions.

Marine Terminal Equipment

Nick Handy provided an advisory report on how the staff was proceeding to acquire forklifts for the marine terminal pursuant to a capital budget authorization of \$75,000 for this purpose. Mr. Handy advised that the staff would also be trading in a used top pick for \$95,000 and that the proceeds of the capital budget authorization and the trade in would be used to acquire two forklifts at \$58,000 each for a total expenditure of \$116,000. In addition, the staff would be leasing another forklift under an agreement that could allow a later purchase. The Commission concurred with this course of

action.

City of Lacey Request

Mr. Handy advised of a request from the City of Lacey to participate in the International Resource Cities Program to help a port and city in Indonesia on a cooperative basis. The Commissioners decided that while the program was most worthwhile, Port staffing and resources needed to remain focused on implementation of the Port's comprehensive plan.

The meeting adjourned at 7:25 p.m. on May 23, 2001.

PORT OF OLYMPIA COMMISSION

President

Vice President

Secretary-Treasurer