

PORT OF OLYMPIA COMMISSION
MINUTES OF REGULAR MEETING

February 28, 2000

CALL TO ORDER

Commissioner Van Schoorl called the meeting of February 28, 2000, to order at 5:30 p.m. at the Port of Olympia large conference room. Commissioners Pottle participated in the meeting via telephone and Commissioner Dickison was out of town on a scheduled vacation.

Staff in attendance were: Executive Director Nick Handy, Deputy Director Wendy Holden, Executive Assistant Jeri Sevier, Director of Finance George Fox, Director of Marketing Kari Qvigstad, Director of Engineering and Planning Andrea Fontenot, and Property Development Manager Heber Kennedy.

Members of the public in attendance included Tom Tune of Lacey, Frank King of Olympia, Tim Mateley of Olympia, and Tom Fell of Olympia.

APPROVAL OF AGENDA

The agenda was approved as submitted with the postponement of the advisory calendar item entitled new employee introduction to a later meeting.

PUBLIC COMMENT

No public comment was given.

COMMISSIONERS REPORTS

Commissioner Van Schoorl reported the Thurston Regional Planning Commission has selected a vendor for the search of an executive director. He also reported he represented the Port of Olympia in a presentation to the Olympia Lions Club.

Commissioner Pottle indicated he has been asked recently about the Port's plans to complete the Port Plaza. He reported he would like to see the Port look at getting some private sector funds or grants from agencies to help with the completion of the project.

CONCENT CALENDAR

Minutes. The minutes from the February 14, 2000 meeting were unanimously approved as submitted with a correction to the minutes on page 1 and adding language to indicate the economic development discussion was based upon a recent conversation Commissioner Dickison had with Mayor Stan Biles on page 2. The minutes have been corrected and routed for signature.

Bills and Vouchers. The bills and vouchers for the period ending February 28, 2000 were unanimously approved in the amount of \$311,022.57.

ACTION CALENDAR

Comprehensive Plan Amendment and Public Hearing

Ms. Andrea Fontenot presented the Commission with an amendment to the Comprehensive Plan indicating this is an annual procedure to bring the approved budget into the Comprehensive Plan. The Port is required by RCW 53.20.020 to adopt any changes to the plan when warranted. The Port must annually amend the plan to include the updated capital budget since the capital budget indicates the expenditures necessary to implement the Comprehensive Plan for a given year. In addition a public hearing must be held when amending the plan.

The public hearing was held in accordance with the RCW. No public testimony was given. The Commission unanimously approved the amendment of the comprehensive plan to include the approved 2000 capital budget and to revise the name of the "May 1995 Comprehensive Plan" to "Comprehensive Plan."

Capitol Little League Lease Agreement

Mr. Heber Kennedy submitted the new lease agreement for Capitol Little League to the Commission for consideration. The lease is for the period of February 1, 2000 through July 31, 2000. There are two additional options to renew the lease for periods of three months, but it must be agreed by both parties. Mr. Kennedy reported the property is classified as airport related use, however, last year the Port leased the fields to the little league on a short-term basis.

Mr. Tom Tune representing the Capitol Little League thanked the Port for the use of the property and indicated over 1000 kids a year use the field. Mr. Tune understands the property is on a temporary agreement and they are continuing to look for more land to use as a ball field.

Commissioner Pottle indicated the Port is happy to accommodate the little league on a short-term basis and is a fan of baseball. The Commission unanimously approved the lease agreement for Capitol Little League.

ADJOURNMENT

Commissioner Van Schoorl adjourned the meeting of February 28, 2000 at 5:45 p.m.

PORT OF OLYMPIA COMMISSION

President

Vice President

Secretary-Treasurer