

**PORT OF OLYMPIA COMMISSION
MINUTES OF WORK SESSION**

January 31, 2007

CALL TO ORDER

President Telford called the meeting of January 31, 2007, to order at 8:30 a.m. at Golf Club at Hawks Prairie, Woodlands Room in Lacey. Commissioners McGregor and Van Schoorl were also in attendance.

Staff in attendance were: Executive Director Ed Galligan, Administrative Manager Jeri Sevier, Communications Manager Patti Grant, Marketing and Business Development Director Kari Qvigstad, Finance Director Steve Davis, Airport Director Rudy Rudolph, Public Works Director Andrea Fontenot, Marine Terminal Director Jim Amador, and Property Director Heber Kennedy. Marketing Program Assistant Maureen Malahovsky was also in attendance.

Public in attendance were as follows: Representing *The Olympian* was Jim Szymanski.

Business Updates by Directors

The directors provided the Commissioners with updates on current projections for their businesses and departments.

Priority Initiative Review

Staff reviewed the priority initiatives with the Commissioner for each business and department. The Commissioners asked questions to help them understand the projects and the priority. The Commission decided that after staff left at 12:30; the Commissioners would discuss the top priority list for concurrence.

Communications Plan Review

Patti Grant presented the Commission with her proposed plan for improved communications. The Commissioners provided her with feedback on the proposal.

Commissioner/Executive Director Discussion.

Staff left the meeting at 12:30 to allow the commissioners and executive director time for further discussion on internal issues. The Commission discussed the priority initiatives and re-prioritized the list.

ADJOURNMENT

President Telford adjourned the meeting of January 31, 2007 at 3:00 p.m.

PORT OF OLYMPIA COMMISSION

President

Vice President
